

## COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
<b>Meeting date</b>	Wednesday, 5 May 2021
<b>Location</b>	Artarmon Community Hall, 139 Tindale Road, Artarmon
<b>Chair</b>	Georgina Roussac (GR)
<b>Present</b>	Andrew King (AK), David Roberts (DR), Georgina Roussac (GR), Jordana Goodman (JG), Mai Mullins (MM), Plamen Bassarov (PB), Winsome Byrne (WB)
<b>Apologies</b>	Adrian Alexander (AA), Judy Simpson (JS), Lindsay Alexander (LA), Mary Ann Irvin (MI), Michael Dawes (MD), Peter Egan (PE), Robert Newman (RN)
<b>Disclosure of interest</b>	None
<b>Meeting opened</b>	7:45 PM
<b>Meeting closed</b>	9:25 PM

### MINUTES

#### 1. Meeting Introduction

##### 1.1 Welcome

The President took the Chair and noting that a quorum was present opened the meeting at 7:45 PM.

##### 1.2 Confirmation of previous minutes

The 7 April 2021 meeting minutes were accepted.

Proposed: Winsome Byrne      Seconded: Andrew King      Motion: Carried

##### 1.3 Correspondence

Email correspondence is documented by the Secretary and circulated before the monthly meetings. When an item of correspondence requires follow-up, it is forwarded to the appropriate committee member and noted in the circulated report. The return email actioning the enquiry is copied to the Secretary.

A member sent an email via [hello@artarmonprogress.com.au](mailto:hello@artarmonprogress.com.au) advising the APA of WCC's recent Artarmon/Willis Centre tennis tender and has asked the APA to write a letter of support for the existing operator Mark Nissen, General Manager and operator of the Artarmon Community Tennis.

Action: DR will draft a letter to WCC to express APA's support for Artarmon Community Tennis, and circulate to the APA committee for input/endorsement as soon as practicable.  
Action: MM to add 'hello' email address as an item on the next agenda.

## 2. Business arising from previous minutes / outstanding actions

### 2.1 Barton Rd parking improvements - consider including a Letter to the Editor in the Gazette

- Resident who raised the original issue has written the letter to the editor for inclusion in the June Gazette.

### 2.2 Improvements to Pacific Hwy/Mowbray Rd intersection

- MD has attempted to contact the Transport representative without success.
- MD will liaise with Gordon Farrelly (WCC) to organise a discussion with RMS.

### 2.3 FWPA action re community participation in the planning process

- GR reported that a report/document is available for feedback
- Action: GR to ask MD and PE if they would like to give feedback

### 2.4 Proposed Herbert Street Precinct development concerns - update on FAQs & next steps post PIM

- AK has updated the APA website with the link to the new precinct FAQs.
- GR, MD & JS met with representatives from the Department of Planning, Industry and Environment (DPIE) however there was no clear outcome.
- A working group meeting is to be held on Monday 10 May at 7pm at Artarmon Hall to discuss how to raise community awareness and next steps.

### 2.5 Request to reconsider inaccessible east-side access to Artarmon Station

- No further update
- Action: GR will follow up with Gladys Berejiklian's office again.
- Action: GR will add an insert into next APA news asking if anyone has been injured on the ramp.

### 2.6 New wombat crossing at 26 Hampden Rd Artarmon (& removal of existing pedestrian refuge at crest near tennis courts)

- WCC believes a crossing at 26 Hampden Rd is the best location, however this work is not funded.
- Council has proceeded with installing a speed bump on Hampden north of McMillan Rd and opposite from the Artarmon Mosque. The new speed hump will mark the start of the 40 km/h zone.

### 2.7 Vision for Artarmon (old library site etc)

- Action: GR to ask AA to circulate vision in draft form to APA exec members.

### 2.8 Seek community input on necessary maintenance for WCC forward planning - consider 'call for maintenance' items in the next Gazette

- Action: List maintenance items that fall within Council's remit in the next Gazette as a "Did you know".

- Action: AK will add this info to the APA website.

## 2.9 APA membership engagement drive

- The committee discussed in more details the shortlisted ideas from the previous meeting:
  1. Advertise/raise awareness about all Progress Associations in Willoughby City News newsletter.
    - Discussed and assessed as unlikely to drive membership.
  2. Have an APA stall at the planned AVI/APA social event on the village green and the Artarmon Public School fair (if scheduled).
    - Discussed and assessed as unlikely to be held this year due to COVID-19.
  3. Include a story in the next Artarmon Gazette about the diversity of the community (perhaps incorporate the Artarmon community garden).
    - Discussed and assessed as unlikely to drive membership, but a diversity story would be a good idea for the Gazette.
    - DR suggested an art competition involving APS students with a feature story in the Gazette.
- Action: GR to find out if Artarmon Public School is planning to hold a fair later in the year.
- Action: Proceed with the diversity story/article.
- Action: WB suggested mixing up the membership ad in each Gazette to give it a different flavour. Jordana to action.
- Action: GR to highlight APA's achievements and include call to membership in the next President's piece in the Gazette.
- Action: DR to investigate an art competition involving APS students.

## 2.10 Artarmon Loop bus correspondence to WCC

- JG reported that the Artarmon Loop bus service is currently inaccessible for people using wheelchairs.
- Action: JG will draft a letter to WCC and circulate to the APA committee for input.

## 3. President's items

### 3.1 Willoughby Council – Community and Event Grants

- The submissions close on 4 June 2021.
- GR suggested a mural on the Liquorland site wall on Francis Street (facing Interdesserts).
- MM suggested getting an Indigenous graffiti artist to do the wall mural, with an appropriate opening ceremony by local Elders.
- Action: MM to send GR Indigenous graffiti artist contact info.

## 4. Committee Reports

### 4.1 Gazette Update

- The committee discussed ideas for the next Public Information Meeting:
  - Vision for Artarmon open forum
  - Affordable and accessible housing
- Action:

- 16 June PIM – send ideas to WB by Mon 10 May.
- 18 August PIM – ‘meet the candidates’ event

#### 4.2 Review of WCC Committee minutes

- No update

#### 4.3 Treasurer’s Report

- No update

### 5. Any other business

- APA files – central cloud-based solution (e.g. Google Drive or Microsoft OneDrive)
  - MM reported no further update.
- APA Website
  - AK flagged the need to upgrade the site’s theme and server version in the medium to long term.
  - Action: AK, RN and MM to investigate possible suitable themes for a news/blog style organisation.
- APA exec mailing address – committee members have had issues receiving emails.
  - Action: RN to investigate and explore if there are other ways to disseminate emails.

### 6. Open Forum

#### Meeting closed

<b>Next meeting &amp; date</b>	<b>Committee meeting</b> Wednesday, 2 June 2021
<b>Time</b>	7:40 PM for 7:45 PM start
<b>Location</b>	Artarmon Community Hall, 139 Tindale Road, Artarmon