

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 6 December 2023
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064
Chair	Kesh Anand
Secretary	Mai Mullins
Present	<p>Committee members: Adrian Alexander (AA), Chris Baker (CB), David Roberts (DR), Glenda Hewitt (GH), Judi Homewood (JH), Judy Simpson (JS), Kesh Anand (KA), Mai Mullins (MM), Mary Ann Irvin (MI), Michael Dawes (MD), Rosemary Towner (RT), Winsome Byrne (WB),</p> <p>Guests: Clr. Anna Greco, Clr Georgie Roussac (GR), Clr Roy McCullagh, Lyndell Bell (LB), Mardi Windeyer (MW), Richard Windeyer (RW),</p>
Apologies	Daniel Rasins (DR), Peter Wang (PW), Plamen Bassarov (PB)
Disclosure of interest	None
Meeting opened	7:45 PM
Meeting closed	9:57 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

KA took the Chair and, noting that a quorum was present, opened the meeting at 7:45 PM.

1.2 Confirmation of previous minutes

The 4 October 2023 meeting minutes were accepted.

Proposed: Glenda Hewitt
Seconded: Michael Dawes
Motion: Carried

2. WCC Councillors Update

2.1 Monthly update

- Councillors Greco, Roussac and McCullagh were in attendance.
- Clr McCullagh shared that he had been active in Australia Post issues in the Sailors Bay ward and had volunteered to assist in the Artarmon Australia Post matter. Clr McCullagh attended tonight to share that Council has written a letter to Australia Post to express concern over the future of Australia Post in Artarmon. Clr McCullagh and will continue to follow up.
- Cr Greco shared an update on the recent council meeting:
 - The Special Rate Variation of 15% has been voted on. The next step is for it to go to the [Independent Pricing and Regulatory Tribunal \(IPART\)](#) for further community consultation.
 - Bulky waste services remain unchanged.

2.2 Guest open forum

- The APA had some guests in attendance tonight
- RW shared that excessive numbers of heavy vehicles/trucks travel through Artarmon. Cr Roussac advised a meeting had been held with Hugh Phemister from WCC to discuss the issue and to possibly have a camera installed. Cr Greco suggested getting on the agenda of the next meeting at the [Traffic Committee](#) might also be another possible approach.
- The committee and guests discussed possible next steps and agreed to write a letter to our MPs, as well as for the APA to get on the next traffic committee
- CB observed that traffic density has increased over the years and noted that the Artarmon being used as a rat run would need to be looked at
- LB shared that Hampden Rd should be looked at as well
- LB also asked if the street signs adjacent to the shops and upgrade works in progress would be coming back on Hampden Rd. Cr. Greco asked Lyndall to log a service request.
- Action: The new Traffic & Parking Coordinator to get the above traffic concerns on the next agenda of the WCC Traffic Committee

3. New items for discussion

3.1 Voting in additional APA executive members

- The following people were voted into the APA executive committee tonight:
 1. Chris Baker
 2. Daniel Rasins
 3. Judi Homewood
 4. Rosemary Townsend
- The complete list of the twelve executive members (the maximum number permitted in the APA Constitution) is as follows (sorted A-Z):
 1. Adrian Alexander
 2. Chris Baker
 3. Daniel Rasins
 4. David Roberts
 5. Glenda Hewitt
 6. Judi Homewood

7. Judy Simpson
8. Mary Ann Irvin
9. Michael Dawes
10. Peter Wang
11. Rosemary Townsend
12. Winsome Byrne

3.2 Confirmation of Election of 2024 APA positions

- The following list confirms the APA positions.

#	Position	Elected person
1	President	Glenda Hewitt
2	Vice President	Michael Dawes
3	Treasurer	Adrian Alexander
4	Secretary	Daniel Rasins
5	Membership Manager	Glenda Hewitt
6	Website Manager	Peter Wang
7	Development Applications & Council Liaison	Plamen Bassarov (TBC)
8	Heritage & History	Adrian Alexander
9	Traffic & Parking	Chris Baker
10	Federation Representatives	Glenda Hewitt Mary Ann Irvin Judy Simpson
11	Gazette Editor	Winsome Byrne
12	Gazette Coordinator	David Roberts
13	Gazette Distribution	Judy Simpson
14	General executive committee members	Judi Homewood Rosemary Towner

- **Special Resolution:** Notice of a special resolution is hereby given that Adrian Alexander continues as Treasurer (a requirement of the APA Constitution, given Adrian has served more than four consecutive terms as Treasurer).
- As four weeks' notice of a special resolution is required, the APA will move to carry

the motion at the February 2024 APA meeting.

- **APA banking signatories:** Currently, the APA has four authorised bank account signatories. This confirms the new proposed signatories' change as part of the change in APA elected officers.

Position	Current Signatory	New Signatory
Treasurer	Adrian Grant Alexander	<i>No change</i>
Secretary	Mai Tran Mullins	Daniel Rasins
President	Rakesh Anand	Glenda Hewitt
Vice-President	Michael John Dawes	<i>No change</i>

- Action: The new President (GH) to confirm PB is happy to continue in the Development Applications & Council Liaison role
- Action: The new Secretary to add agenda item to the February 2024 meeting for the Special Resolution

3.3 Proposal by FWPA for WCC to begin discussion of the new 30kms or lower “quietways” speed limit

- JS advised that the FWPA has written a letter to ask Council to begin discussions and that a majority of the Progress Associations at the recent FWPA agreed
- JS had previously circulated the draft letter unfortunately it did not reach all the executive committee members (due to Gmail spam filters)
- MD asked how the Federation representatives decide on behalf of the Progress Associations and whether consultation was required with PA executive committees before decisions were given at the Federation level
- JS gave an update on the impending impacts of the Western Harbour Tunnel and Warringah Freeway Upgrade and that community action was needed. JS sought agreement from the APA executive committee to circulate eNews which would contain links to sign a petition and for people to send a letter to appropriate Ministers.
- There was discussion about whether sending the eNews would imply the APA held a position on the WHT/WFU project however the majority of the committee agreed members could decide for themselves whether they wanted to sign the petition/write a letter
- Action: JS to draft the eNews for circulation for committee review

4. Business arising from previous minutes / outstanding actions

APA’s ongoing priority initiatives

4.1 Love Your Locals – APA voucher scheme

- This item was skipped

4.2 Village Green upgrade, donated bench and street library

- Council have confirmed that the bench seat will be placed in front of the Nick Logan chemist (corner Hampden and Broughton Roads)
- MD asked for suggestions for the plaque and the committee discussed some possible wording
- WB gave an update that she had obtained a lower quote of approximately \$250 for raw materials from a different Men's Shed (than the Willoughby Community Men's Shed) to rebuild the street library box
 - Motion moved and carried to proceed to fund the build of the replacement street library
- **Action: Please send any suggestions of wording for the plaque for APA donated bench to MD**

Matters with the MP for Willoughby

4.3 Improvements to Pacific Hwy/Mowbray Rd intersection

- This item was skipped

Concerns / submissions with WCC

- None in progress

5. President's Items

5.1 Final words

- The outgoing President thanked the committee for the opportunity to be part of the APA, he also thanked the outgoing Secretary and looked forward to contributing in the future with smaller APA initiatives
- The committee thanked both the outgoing President and Secretary for their efforts

6. Committee Reports

6.1 Gazette update

- WB advised no major updates, but there were printing issues that delayed distribution
- The committee also discussed a request from the North Sydney MP to have paid advertising in the Artarmon Gazette.
- The committee agreed the Gazette would not accept political advertising except in the edition immediately before a relevant election.

6.2 Treasurer's Report

- The Treasurer provided the reports in advance. There were no questions.
- The Treasurer asked that the new banking arrangements for the new officers to be added to the minutes. This has been added at item 3.2.

6.3 Federation of Willoughby Progress Associations (FWPA) update

- No further update given JS shared FWPA items at item 3.3.

6.4 Social media trial

- The committee discussed how social media management and membership management might be split up. MI offered to assist with some of these activities.

7. Any other business

None

Meeting closed: 9:57 PM

OPEN ACTIONS LOG FOR LONGER ITEMS			
#	Item	Owner	Date added
2023.2	Document APA roles, responsibilities, processes	MM & KA	01/02/2023

PENDING / PARKED ITEMS				
#	Item	Owner	Next Steps	Date added
2022.1	Vision for East Artarmon (old library site etc)	AA	Share draft plans for East Artarmon	01/08/2022

Next meeting & date	Wednesday, 7 February 2024
Time	7:40 PM for 7:45 PM start
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064