



Artarmon
PROGRESS ASSOCIATION
COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 1 March 2023
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064
Chair	Kesh Anand
Secretary	Mai Mullins
Present	<p>Committee members: Adrian Alexander (AA), David Roberts (DR), Michael Dawes (MD), Glenda Hewitt (GH), Judy Simpson (JS), Kesh Anand (KA), Mai Mullins (MM), Plamen Bassarov (PB), Winsome Byrne (WB)</p> <p>Guests Cr. Georgie Roussac</p>
Apologies	Mary Ann Irvin (MI), Peter Wang (PW)
Disclosure of interest	None
Meeting opened	7:46 PM
Meeting closed	9:43 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

KA took the Chair and, noting that a quorum was present, opened the meeting at 7:46 PM.

1.2 Confirmation of previous minutes

The 1 February 2023 meeting minutes were accepted.

Proposed: Winsome Byrne

Seconded: Adrian Alexander

Motion: Carried

2. WCC Councillors Update

2.1 Monthly update

- **607 Pacific Hwy** – Cr. Georgie Roussac advised Council had resolved to write to all the Willoughby State Election candidates to ask for their position on the sale of the Metro dive site sale and the land use. GR also advised that following the election, Council would

write to the new Member of Parliament for Willoughby to advocate for what the community wants at the site.

- **Artarmon Village Upgrade** – Some final approvals are still pending before the works can commence
- **Artarmon Bowling Club** – Some pre-works have commenced
- **[Have your Say: Community Engagement and Customer Experience Plans](#)** – Council is seeking feedback on draft strategies which have also been placed on public exhibition
- **Open Space** – GR advised that there was a recent survey to collect feedback on open space,
- **Love Your Locals** – MD requested additional support from the committee to assist with coordination should the works commence in March

2.2 Guest open forum

None

3. New items for discussion

3.1 Private certification

- JS advised that the FWPA is requesting examples where private certification has failed
- PB shared some background on the challenges and gaps with the current process, and MD shared that the DAs and plans appear to be removed once approval was granted, making it difficult check if works were then carried out to the approved plans.

4. Business arising from previous minutes / outstanding actions

APA's ongoing priority initiatives

4.1 Love Your Locals – APA voucher scheme

- As above, MD asked for support with coordinating should the works commence in March
- **Action: Please let MD know if you can assist**

4.2 Village Green upgrade and bench donation vote

- The committee voted on the following two items:
 - 1. That the APA should donate the costs for a bench seat to be installed during the Artarmon Village upgrades (the design and approximate cost as outlined in Council's email to the APA)
 - Results: The majority voted yes
 - 2. That the APA includes a plaque on the seat with a phrase focussed on community (with exact wording to be determined later)
 - Results: The majority voted yes
- **Action: MD to let Council know the APA would like to proceed with the bench**

Matters with the MP for Willoughby

4.3 Improvements to Pacific Hwy/Mowbray Rd intersection

- No update

4.4 Request to reconsider inaccessible east-side access to Artarmon Station

- MD followed up and made suggestions about the lift having little rain cover from where it is to the station entrance

Concerns / submissions with WCC

- None in progress

5. President's Items

5.1 APA 2023 Focus Areas

- KA advised coordination to achieve some of the focus areas had not started yet.
- The committee discussed some initiatives, such as a sausage sizzle but noted that winter, the upcoming construction works and the impact of competing with the shops makes the idea not ideal.
- DR suggested face painting and other family-friendly ideas might be more appropriate
- MD advised that the original idea was to do a joint activity with the AVI and this needs to be followed up
- GH suggested locking a date in and working backwards
- Action: DR and KA have agreed to start a working group and to report back to the committee
- Action: MM to add as a standing agenda from April 2023

6. Committee Reports

6.1 Gazette update

- WB reported that the 100th Edition has been published
- WB asked for suggestions for the lead story in the June edition
- It was also raised that the APA website, the Gazette and the APA's social media channel all need to have better alignment and consistent messaging
- Further feedback was given that the APA website might be missing up-to-date information such as recent submissions
- MD suggested the story could be on the Artarmon Village Upgrade
- DR advised there should be a story on the APA Photo Competition which will kick off again
- The committee discussed different themes instead of running with nature again
- MD and GH suggested applying for a grant (council and federal)
- Action: GH to send DR the contact for the federal grants
- Action: DR to look into applying for a grant for the APA Photo Competition
- Action: MM to check for submissions since June last year and provide list for PW to add to APA website

6.2 WCC minutes review

- No further updates

6.3 Treasurer's Report

- The monthly report was provided.
- The Treasurer also provided on an update on the banking arrangement transfer.

6.4 Federation of Willoughby Progress Associations (FWPA) update

- JS gave an update on the Meet-the-Candidates event, which will be held at the Dougherty Centre on Thursday 16 March 2023 at 7:45PM
- JS has requested that one of the questions to be put to the candidates be on 607 Pacific Highway.

6.5 Social media trial update

- GH reported 400% increase
- GH and JS reported that the recent advertisement for Gazette deliverers in both the Gazette and on Facebook resulted in an additional three volunteers
- As above, the committee discussed ways to ensure that content and stories from the Gazette were similarly updated on the APA website and the APA Facebook page
- The committee also discussed what an APA member means. There was debate on the definition as outlined in the APA Constitution versus what it means to belong to the APA beyond the geographic and financial definition.
- Action: GH asked all committee members to make it a new habit to remember to send stories through to be posted
- Action: MM to add to the agenda the discussion on what a member is, whether the APA should reinstate membership fee

7. Any other business

- Due to Easter week in the first week of April, the APA agreed to move the April meeting to the last week of March. Next APA meeting to be Weds 29 March 2022
- Action: MM to send an update to the committee (and Councillors) on the new date
- Action: PW to update the date on the APA website
- Action: AA to see if Artarmon Hall is available

Meeting closed: 9:43 PM

OPEN ACTIONS LOG FOR LONGER ITEMS			
#	Item	Owner	Date added
2022.1	Review APA Advertising Rates	AA	01/12/2022
2023.2	Document APA roles, responsibilities, processes	MM & KA	01/02/2023

PENDING / PARKED INITIATIVES				
#	Item	Owner	Next Steps	Date added
2022.1	Vision for East Artarmon (old library site etc)	AA	Share draft plans for East Artarmon	01/08/2022
2022.2	Proposed Herbert Street Precinct development concerns	MD	Parked pending any updates from the State government	03/08/2022

Next meeting & date	Wednesday, 29 March 2023
Time	7:40 PM for 7:45 PM start
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064