

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 5 October 2022
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064
Chair	Kesh Anand (President)
Secretary	Mai Mullins
Present	Committee members: David Roberts (DR), Kesh Anand (KA), Judy Simpson (JS), Mai Mullins (MM), Mary Ann Irvin (MI), Plamen Bassarov (PB), Winsome Byrne (WB) APA members & guests: Cr. Georgie Roussac (GR)
Apologies	Adrian Alexander (AA), Deepak Nair (DN), Glenda Hewitt (GH), Michael Dawes (MD), Peter Wang (PW)
Disclosure of interest	None
Meeting opened	7:45 PM
Meeting closed	9:46 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

The President took the Chair and, noting that a quorum was present, opened the meeting at 7:45 PM.

1.2 Confirmation of previous minutes

The 7 September 2022 meeting minutes were accepted.

Proposed: David Roberts

Seconded: Plamen Bassarov

Motion: Carried

2. WCC Councillors Update

2.1 Monthly update

- Councillor Georgie Roussac was in attendance and provided verbal updates on items the executive committee were interested in (in addition to the monthly written report provided by Cr. Greco).

- Four Advisory Committees formed and Terms of Reference available for public consultation
- Artarmon Clubhouse Pavilion construction is due to commence on site in late November 2022
- Artarmon Local Centre Hampden Rd Upgrade – 3D fly through in development
- Brand Street partial road closure was discussed and feedback from executive members was that letterbox drops did not seem wide-ranging enough for all residents in Artarmon given the impact on all Artarmon residents
- Community engagement survey going out soon
- Review of open space and streetscape to go to Council in October
- Synthetic sports ground survey was sent out, but this was a pre-questionnaire, and there will be the opportunity to complete the questionnaire in March 2023.
- Pacific Highway and Mowbray – no update. GR advises it's with Willoughby MP, Tim James.
- **Action: Provide feedback to Systems Connect**

2.2 Guest open forum

None

3. New items for discussion

3.1 Attracting a younger demographic (not only school age) to APA activities

- DR and WB spoke about how to attract new members to the APA and also the changing demographics of the Willoughby area
- WB suggested posters going forward for PIMs and AGM to be placed in the shops
- The committee spoke about different ideas including reinstating street fairs on the Village Green, a booth or sausage sizzle at the upcoming State Election with face painting for children, and speakers at APA PIMs with topics more targeted to the younger demographic.
- Noting that “younger demographic” refers to residents in their 20s, 30s and 40s
- JS advised Willoughby community profile is available on the WCC website: <https://profile.id.com.au/willoughby/home>
- JS mentioned the articles on the news pages on the APA website were two years old
- **Action: MM to coordinate with PW to take down APA website news page**
- **Action: WB to coordinate designing ‘Meet your Federal MP’ poster**
- **Action: MM to confirm AGM agenda timings**
- **Action: KA to investigate holding a sausage sizzle at Village Green on Sat 10 Dec**

3.2 PIM dates for 2023

- The committee members present reviewed possible dates in 2023 for the Public Information Meetings and proposed the following dates, having taken into consideration the State Election, public holidays and school holidays:
 - **March PIM** – Meet the state election candidates - Weds 8 March 2023 (date selected a few weeks before the State Election)
 - **June PIM** – Weds 21 June 2023 (date selected to avoid clash with public holiday week)
 - **September PIM** – Weds 13 September 2023 (date selected to avoid a clash with school holidays)

- Action: MM to socialise dates with the wider executive committee and request AA to make the hall bookings

4. Business arising from previous minutes / outstanding actions

APA's ongoing priority initiatives

4.1 Love Your Locals – APA voucher scheme

- MD absent and no further updates available

4.2 Village Green upgrade and bench donation idea

- MD absent and no further updates available

4.3 Community engagement & membership drive – Artarmon Public School photo competition

- DR advised competition entrance was reviewed and has now been opened out to all students. Prize money for first, second and third winners has also been added, and the closing date extended until after the school holidays.
- The winning photos will be displayed in Chatswood Library

Matters with the MP for Willoughby

4.4 Improvements to Pacific Hwy/Mowbray Rd intersection

- No update

4.5 Request to reconsider inaccessible east-side access to Artarmon Station

- The committee spoke briefly about how to approach this matter, and GR wondered if it was possible to find a building company that might provide advice/quote on the ramp idea
- Action: MM to send GR the Peter Egan drawings which had the Artarmon station ramp proposal

Concerns / submissions with WCC

- None

5. President's Items

5.1 End of year APA thank you celebration event

- KA had organised Kids Cottage with WCC needs to confirm the booking
- Action: KA confirming the booking
- Action: KA to re-send invitation email with venue location and to confirm attendance numbers for catering
- Action: KA to organise catering with exec committee over email

5.2 How to best engage with and involve Councillors

- The committee spoke about help with Artarmon station accessibility (see above item 4.5)

6. Committee Reports

6.1 Gazette update

- The Editor advised they are gearing up for the next Gazette and currently looking for a front-page story, as well as smaller stories
- Action: Send any story ideas to WB

6.2 WCC minutes review

- No updates

6.3 Treasurer's Report

- The Treasurer was absent, but the Treasurer's Report was circulated before the meeting.
- There were no questions for the Treasurer.

6.4 Federation of Willoughby Progress Associations (FWPA) update

- No updates as the last FWPA meeting was postponed

6.5 Social media trial update

- GH absent, no update available.

7. Any other business

- AGM Election
 - MM proposed that the executive committee consider appointing the four key office-bearing roles (President, Vice-President, Treasurer and Secretary) at the November AGM to lock down these key positions first, and the balance of roles to be voted at the December meeting.
 - The executive committee agreed to the proposal
 - Action: MM to update the AGM Agenda and also brief the Returning Officer on the changes
- The President asked for the top three topics for Kylie Tink's speaker section at the AGM. The committee decided on:
 - An update on the Beaches Link, Western Harbour Tunnel and Warringah Freeway Upgrade projects
 - An update on the Royal North Shore Hospital (RNSH) and Herbert Street Precinct proposal to build commercial offices, accommodation and a school
 - A general update on climate change update and a federal ICAC

Meeting closed: 09:46 PM

PENDING / PARKED INITIATIVES				
#	Item	Owner	Next Steps	Date added
2022.1	Vision for East Artarmon (old library site etc)	AA	Share draft plans for East Artarmon	01/08/2022

2022.2	Proposed Herbert Street Precinct development concerns	MD	Parked pending any updates from the State government	03/08/2022

Next meeting & date Annual General Meeting (AGM)	Wednesday, 2 November 2022
Time	7:40 PM for 7:45 PM start
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064