

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 2 February 2022
Location	Microsoft Teams
Chair	Ashish Sethi (AS)
Present	Adrian Alexander (AA), Ashish Sethi (AS), David Roberts (DR), Deepak Nair (DN), Georgina Roussac (GR), Jordana Goodman (JG), Judy Simpson (JS), Kesh Anand (KA), Mai Mullins (MM), Mary Ann Irvin (MI), Michael Dawes (MD), Plamen Bassarov (PB), Robert Newman (RN), Winsome Byrne (WB)
Apologies	
Disclosure of interest	None
Meeting opened	7:45 PM
Meeting closed	9:00 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

The President took the Chair and, noting that a quorum was present, opened the meeting at 7:45 PM.

1.2 Confirmation of previous minutes

The 19 January 2022 meeting minutes were accepted.

Proposed: Winsome Byrne Seconded: MaryAnn Irvin Motion: Carried

1.3 Correspondence

Email correspondence is documented by the Secretary and circulated before the monthly meetings. When an item of correspondence requires follow-up, it is forwarded to the appropriate committee member and noted in the circulated report. The return email actioning the enquiry is copied to the Secretary.

1.4 Special Resolution

Notice of Special Resolution to allow Adrian Alexander to continue as Treasurer for another 12 months has been provided to members. As Adrian has held the position since November 2010, under the APA Constitution he requires approval of APA members on annual basis to continue to hold this office.

Proposed: David Roberts Seconded: Winsome Byrne

That Adrian Alexander be allowed to continue in the role of Treasurer for a further 12 months.

Motion: Carried

2. Business arising from previous minutes / outstanding actions

2.1 Improvements to Pacific Hwy/Mowbray Rd intersection

- No further update.
- Last action was to discuss this with the former MP which will now occur after a new MP is elected at the upcoming Willoughby by-election

2.2 FWPA action re community participation in the planning process

- Stuart Coppock is the new president of the FWPA
- GR advised FWPA Secretary, Larissa Penn asked for the names of the new delegates from APA
- Action: MM to send the three APA delegates to FWPA Secretary
- Action: GR to send document to FWPA President

2.3 Proposed Herbert Street Precinct development concerns

- MD advises Stuart Coppock was seeking input into 'Federation Goals 2022' of which this development concern could be added to the list
- Willoughby by-election candidate Tim James requested a list of APA top concerns, of which the Herbert Steet Precinct was included as one of APA's concerns
- MD suggests sending the same list of APA concerns to the other by-election candidates for a response
- Action: MD to locate email from FWPA Secretary and circulate over email

2.4 Request to reconsider inaccessible east-side access to Artarmon Station

- No further update
- As with the Pacific Hwy/Mowbray Rd intersection, the last action was to discuss this with the former MP which will now occur after a new MP is elected at the upcoming Willoughby by-election

2.5 New wombat crossing at 26 Hampden Rd Artarmon (& removal of existing pedestrian refuge at crest near tennis courts)

- This issue is now finalised

2.6 Vision for Artarmon (East Artarmon, including old library site etc)

- No further update

2.7 Bowling Clubhouse

- Plans going out to tender, works will commence
- Matter is now closed

2.8 APA membership engagement drive

- The APA broadly brainstormed and discussed some possible ideas to drive memberships including:
 - DR mentioned an idea that was passed to him about having APA street representatives
 - AA advises there are approximately 2000 residents on the east side, and 7000 residents on the west side making recruitment from the westside very difficult
 - KA suggested having a stand at the election
 - AS suggested community events such as a BBQ on the weekend, or picnic day at the park, and looking at membership sign up options on the new APA website
 - MM suggested forming a smaller working group/committee would be a good idea
- Given the time constraints at the meeting, it was agreed to continue the discussion at the next monthly meeting
- Action: Progress with idea to establish a small working group, develop some plans and bring it back to the committee to vote

2.9 Artarmon Loop bus correspondence to WCC

- The letter has been sent to WCC. No response to date.
- Action: GR offered to follow up on the letter with WCC

2.10 Upgrade APA website

- Themes are currently out for consideration and voting with the executive committee. Currently one theme has gotten majority of the votes.
- Draft website should be ready in a few weeks

2.11 Hampden Rd-Broughton Rd intersection improvements

- MD advises no further update
- The job is going out to tender before the works can go ahead
- WCC has agreed to do a short presentation on the upgrade at the next APA Public Information Meeting
- GR advises she has an upcoming meeting with WCC Director, Planning & Infrastructure Chris Binns should any executive members have any questions
- Action: Any questions send to GR before her meeting with WCC by Sunday

2.12 Village Green

- Awaiting further advice from WCC officers regarding final plans for upgrading the precinct

2.13 Council's proposal to ban the right turn from Mowbray Rd into Hampden Rd during peak hours

- Exec committee agreed to wait for the article in the upcoming Gazette for community feedback, before writing any letters to Council.

3. President's Items

- There was a short discussion on whether the monthly APA meetings clashed with Artarmon Public School P&C meeting but this was not resolved.
- APA has been meeting on first Wednesday each month for many years and some committee members expressed concern about making changes to current arrangements.
- President to broach the matter with the APS P&C to find out when they meet and how often. Past experience has been that that has been little overlap between the two committees.

4. Committee Reports

4.1 Gazette update

- Upcoming edition of the Gazette is coming along well with plenty of stories and ads but the Editor needs a topic for the upcoming Public Information Meeting (PIM)
- The committee discussed inviting the mayor
- GR suggests calling it the "Artarmon Village Upgrade" (presentation by Council Officers) and "Meet the Mayor"
- Action: WB offered to contact the Mayor's office
- Action: Send in questions beforehand to GR

4.2 Treasurer's Report

- Report circulated prior to meeting

5. Open Forum

5.1 Wilkes Ave Grand Opening proposal

- Discussion held as to whether APA should hold a grand opening for Wilkes Ave and committee agreed this should come from WCC
- MI raised concerns over plantings at Wilkes Ave and lack of response from WCC
- GR suggested re-visiting the list of maintenance items that the APA compiled previously
- AS suggest separating out holding a grand opening vs the maintenance list
- MD advises the AVI are interested in holding a joint event and MD has offered to re-engage the discussions

- Given time constraints it was agreed to continue this in the next meeting
- Action: GR to locate the maintenance list and send to MM
- Action: GR to follow up which email address was used last time to receive maintenance items

5.2 Thank you event for Gazette distributors & volunteers

- Agreement to hold an event to thank the Gazette distributors & volunteers however plans have not been firmed up
- AA advises that the annual thank you event usually occurs in December

5.3 Public Information Meeting (PIM) – Topic and speaker

- The next PIM will be held on Wednesday, 16 March 2022 at 7:45pm-9:00pm
- The committee discussed whether to run the meeting virtually, in the hall, or in a hybrid away offering both options
- Given the current requirements to wear masks indoors, the committee agreed to hold the event virtually
- Action: MM to set up Zoom meeting for PIM
- Action: As above – WB to contact Mayor’s office to see if the Mayor can attend
- Action: MD to coordinate with WCC for the Artarmon Village Upgrade

5.4 Draft WCC Urban Bushland Plan of Management 2021

- JS and MI advise that WCC have released a draft [Urban Bushland Plan of Management 2021](#) (UBPoM) and is seeking community feedback. JS and MI propose drafting a response to WCC.
- Action: MI circulate draft response to the executive committee

Meeting closed: 9:10pm

Next meeting & date	Wednesday, 2 March 2022
Time	7:40 PM for 7:45 PM start
Location	TBC – Either Zoom or at Artarmon Community Hall, 139 Artarmon Rd, Artarmon NSW 2064