

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 6 October 2021
Location	Microsoft Teams
Chair	Georgina Roussac (GR)
Present	Andrew King (AK), David Roberts (DR), Judy Simpson (JS), Lindsay Alexander (LA), Mai Mullins (MM), Mary Ann Irvin (MI), Michael Dawes (MD), Plamen Bassarov (PB), Robert Newman (RN), Winsome Byrne (WB)
Apologies	Adrian Alexander (AA), Jenni Lee, Jordana Goodman (JG), Peter Egan (PE)
Disclosure of interest	None
Meeting opened	7:45 PM
Meeting closed	9:00 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

The President took the Chair and, noting that a quorum was present, opened the meeting at 7:45 PM.

1.2 Confirmation of previous minutes

The 1 September 2021 meeting minutes were accepted.

Proposed: Michael Dawes Seconded: Winsome Byrne Motion: Carried

1.3 Correspondence

Email correspondence is documented by the Secretary and circulated before the monthly meetings. When an item of correspondence requires follow-up, it is forwarded to the appropriate committee member and noted in the circulated report. The return email actioning the enquiry is copied to the Secretary.

2. Business arising from previous minutes / outstanding actions

2.1 Improvements to Pacific Hwy/Mowbray Rd intersection

- No further update.

- Action: GR to follow up our local state representative for a meeting to discuss the Pacific Hwy/Mowbray Rd intersection and inaccessible east-side access.
- Action: If a meeting does not eventuate, MD to resend APA's letter (to our local state representative) asking for the issue to be raised with the WCC Traffic Committee.

2.2 FWPA action re community participation in the planning process

- No further update as the acting Federation President has resigned
- Action: GR to seek an update at the Federation of Willoughby Progress Association meeting on Saturday 9 October.

2.3 Proposed Herbert Street Precinct development concerns

- There is a new person in the Executive Director, Precinct Development role at Department of Planning, Industry and Environment (DPIE)
- MD proposes to ask the Save RNSH working group what components of the proposed redevelopment should be removed (e.g. school, residential tower, commercial offices) and what should remain (e.g. medi-hotel).
- RN raised that there was council communication about a future development at Frederick St that includes "accommodation" for workers.
- JS, MD & GR met with the Shadow Minister for Health, Ryan Park, and Shadow Minister for Planning, Paul Scully, who have offered to assist with obtaining documents under Freedom of Information Act.
- Action: RN to circulate council communication to APA committee members

2.4 Request to reconsider inaccessible east-side access to Artarmon Station

- No further update.
- Action: GR to follow up with our local state representative for a meeting to discuss the Pacific Hwy/Mowbray Rd intersection and inaccessible east-side access.

2.5 New wombat crossing at 26 Hampden Rd Artarmon (& removal of existing pedestrian refuge at crest near tennis courts)

- No further update.

2.6 Vision for Artarmon (old library site etc)

- No further update.

2.7 Bowling Clubhouse – feedback to WCC

- At the September WCC General Meeting the Councillors voted in favour of amending the design to incorporate an 'internal enclosed meeting space no larger than 80sqm'. Although not in the WCC minutes, it is understood there will be an extension of the northern deck to allow accessible external access to the kitchen if the bookable room is in use or locked.
- Michael Cashin/WCC has offered to hold a Zoom meeting to update the APA and WSPA on the project prior to Council applying for the construction certificate and tendering the work (7pm on 20 October).

2.8 APA membership engagement drive

- No further updates - ideas on hold until post COVID lockdown.

2.9 Artarmon Loop bus correspondence to WCC

- The letter has been sent to WCC. No response to date.

2.10 WCC Chatswood-St Leonards bicycle path – have your say submission

- MD will draft a letter once the minutes from the WCC Traffic Committee Meeting are available. The letter will be based on the points raised/discussion at the previous APA Committee meeting.
- Action: MD to draft the email after reviewing the minutes

2.11 Transition APA files to central cloud-based solution

- Microsoft subscription set up and SharePoint site now active. Some files have been moved over and most APA committee members have successfully accessed the site.
- Action: MM will ensure final few committee members can access SharePoint before closing this matter

2.12 Upgrade APA website's theme & server version – investigate themes (news/blog style)

- RN advises he has cleaned up the duplicate websites.
- MM advises the website work is likely to commence next month.
- Action: MM will proceed with engagement of website developer in November

2.13 Street plantings in Artarmon

- GR advised street planting concerns were raised at the Mayor/CEO/PA Presidents meeting. WCC response circulated to the committee.
- MI awaiting call with WCC

2.14 Hampden Rd- Broughton Rd Intersection improvements

- MD reported that the Artarmon Village Inc is supportive of the intersection improvements.
- MD attended a meeting with WCC & AVI to discuss the concept however time ran out before the concept could be discussed. A further meeting is planned.

3. President's items

3.1 Preparation for APA's AGM (3 Nov)

- The committee discussed whether to hold the meeting virtually or to hold it in the Artarmon community hall (behind the library) but will be dependent on the availability/opening of the hall (& COVID requirements).
- JS confirmed the Artarmon community hall size is 12.5m x 8m = 100m. With a covid 4m square allowance per person, the meeting will permit 25 people.
- Action: GR will ask the mayor to attend and present after proceedings
- Action: GR will call WCC leisure centre to confirm hall booking availability
- Action: AK will check with Sue Livingstone's for attendance numbers last year

3.2 Preparation for APA's 'Meet the Candidates' (17 Nov)

- GR invited the Naremburn Progress Association to join APA's event however NPA members are keen to hold their own.
- Action: MD will chair the event

4. Committee Reports

4.1 Gazette Update

- WB/Editor reported that the Gazette has some stories (e.g. AVI story about what it would like to see happen in the village) but needs more.
- WB/Editor requested the designer (Meredith Shimmin) to investigate possible weightier fonts but found that the alternative fonts are not that much different to the current Gazette font.
- New advertising coordinator, Jenni Lee has been recruited.
- DR advised all the candidates have been contacted and provided media kit (specs), advertising rate card and Gazette dates.
- Action: MI to draft a story about the plantings plan on Valetta Lane.
- Action: RN to draft a story on the upcoming local election.

4.2 Review of WCC Committee minutes

- Nothing further to report.

4.3 Treasurer's Report

- Report circulated prior to meeting.

5. Any other business

- **APA website history page**
 - AA was not able to attend the meeting so no further update on the history page content was available.
 - AK suggested adding information about aboriginal occupation and history in the Willoughby area to the history page. The committee was supportive.
 - Action: AK to add content on aboriginal occupation and history in the Willoughby area to the APA website History page.
- **Wilkes Avenue, Artarmon MasterPlan**
 - MI reported that agenda papers for a recent WCC council meeting on Wilkes Avenue contained a plantings plan along Valetta Lane, Artarmon. A number of committee members indicated they had not seen the planting plan before.

6. Open Forum

Meeting closed: 9:00pm

Next meeting & date	Annual General Meeting (AGM) Wednesday, 3 November 2021
Time	7:40 PM for 7:45 PM start
Location	MS Teams