

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 7 April 2021
Location	Artarmon Community Hall, 139 Tindale Road, Artarmon
Chair	Georgina Roussac (GR)
Present	Adrian Alexander (AA), Georgina Roussac (GR), Judy Simpson (JS), Lindsay Alexander (LA), Mai Mullins (MM), Michael Dawes (MD), Robert Newman (RN), Winsome Byrne (WB)
Apologies	Andrew King (AK), David Roberts (DR), Jordana Goodman (JG), Mary Ann Irvin (MI), Peter Egan (PE), Plamen Bassarov (PB)
Disclosure of interest	None
Meeting opened	7:50 PM
Meeting closed	9:40 PM

MINUTES

1. Meeting Introduction

1.1 Welcome

The President took the Chair and noting that a quorum was present opened the meeting at 7:50 PM.

1.2 Confirmation of previous minutes

The 4 March 2021 meeting minutes were accepted.

Proposed: Lindsay Alexander Seconded: Winsome Byrne Motion: Carried

1.3 Correspondence

Email correspondence is documented by the Secretary and circulated before the monthly meetings. When an item of correspondence requires follow-up, it is forwarded to the appropriate committee member and noted in the circulated report. The return email actioning the enquiry is copied to the Secretary.

2. Business arising from previous minutes / outstanding actions

2.1 Barton Rd parking improvements - consider including a Letter to the Editor in the Gazette

- Parking improvements have gone through and the signs are up.

- The committee discussed whether to include a letter to the editor in the next Artarmon Gazette and it was agreed this would be a good idea.
- Action: GR will ask the resident who raised the issue originally to write a letter.

2.2 Improvements to Pacific Hwy/Mowbray Rd intersection

- MD reported no further updates since the call with our Member for Parliament, Gladys Berejiklian.
- Options from here are to write to Minister Constance again and to attend the WCC Traffic Committee meeting.
- Action: MD will follow up.

2.3 Intersection FWPA action re community participation in the planning process

- There is a Federation meeting on Saturday 10 April 2021 to discuss this and GR will be attending.
- Action: GR will report back to the committee.

2.4 Proposed Herbert Street Precinct development concerns - update on FAQs & next steps post PIM

- The FAQs have been updated to be more succinct and some questions have been removed.
- A meeting has been organised with a Department of Planning, Industry and Environment (DPIE) representative (Vy Nguyen, Executive Director, Precinct Development) on Monday 12 April 2021.
- Ms Nguyen has offered to respond to any additional questions from APA members which are not included in the current FAQs.
- The APA's position is outlined in a letter to our local state member (dated 12 October 2020 - on APA's website) which objects to the proposed school and supports reinstatement of the 2012 master plan endorsed by the community and clinical representatives.
- Attendees from the Public Information Meeting on 17 March 2021 have expressed interest in being involved and are seeking direction on next steps.
- Action: Send any additional questions by evening of Sunday 11 April 2021 to MD.
- Action: MD to follow up with Dr Bruce Cooper on next steps.
- Action: GR to follow up on council's position.

2.5 Request to reconsider inaccessible east-side access to Artarmon Station

- GR spoke with Gladys Berejiklian's office on 7 April requesting follow up and is awaiting a response.

2.6 New wombat crossing at 26 Hampden Rd Artarmon (& removal of existing pedestrian refuge at crest near tennis courts)

- MD advised there is a Traffic Committee Report included in the next council meeting which appears to indicate that the wombat crossing at 26 Hampden Rd has been approved. The report indicated there were concerns from the community but that the concerns had been taken into account. There does not appear to have been further community notification/consultation on the proposed wombat crossing as agreed by Council.
- Action: MD will follow up with Daniel Sui, Senior Traffic Engineer from Willoughby City Council on the decision and lack of notification.
- Action: MD & GR will write to councillors.

- Action: GR will re-engage with the resident from Parkes Rd who raised the original concern.
- Action: MD will follow up with Willoughby City Council about including an article in the next Gazette.

2.7 Vision for Artarmon (old library site etc)

- AA shared high level vision for the precinct which requires further thinking before it can be shared for wider APA input. Agenda item to be held over until next meeting.

2.8 Seek community input on necessary maintenance for WCC forward planning - consider 'call for maintenance' items in the next Gazette

- Action: GR will discuss with PE.

2.9 APA membership engagement drive

- Papers were prepared by JG (and circulated with meeting papers) with suggestions to drive membership engagement.
- The committee discussed the ideas and consensus reached that the following ideas would be worth pursuing:
 1. Advertise/raise awareness about all Progress Associations in Willoughby City News newsletter.
 2. Have an APA stall at the planned AVI/APA social event on the village green and the Artarmon Public School fair (if scheduled).
 3. Include a story in the next Artarmon Gazette about the diversity of the community (perhaps incorporate the Artarmon community garden).
- Action: GR will find out about if Artarmon Public School is planning to hold a fair later in the year.
- Action: JG to consider/progress the ideas discussed.

2.10 Artarmon Loop bus correspondence to WCC

- Action: GR will follow up on the Integrated Transport Strategy and request feedback on points raised in APA's submission.

3. President's items

3.1 Feedback on draft editorial guidelines

- The draft Editorial Guidelines were circulated with the meeting papers.
- The President thanked the efforts of WB, AA and DR in drafting the guidelines.
- The plan is to publish the finalised guidelines on the APA website.
- Action: Send any feedback to GR by Friday 9 April 2021.

3.2 Council election in September

- AA advised that all candidates historically take up advertisements within the Artarmon Gazette leading up to the election.
- The election is slated for Saturday 4 September 2021 which is only one day after the September Artarmon Gazette issue is distributed. There was discussion on whether the September issue should be moved a week earlier or have candidates advertise in the June issue.
- Action: WB to explore feasibility of moving the September issue a week earlier.

4. Committee Reports

4.1 Gazette Update

- WB needs copy and advertisement and will send out emails to contributors in the next two days.
- Committee supported Glenda Hewitt assisting with proofreading.
- Copy deadline: 5 May 2021
- Action: Please send story ideas to WB

4.2 Review of WCC Committee minutes

- The last WCC Committee minutes focussed primarily on the Beaches Link submission.

4.3 Treasurer's Report

- Financial summary provided verbally (and report circulated).

5. Any other business

- APA files - central cloud-based solution (e.g. Google Drive or Microsoft OneDrive)
 - MM suggested that the APA might consider setting up a centralised cloud folder/file structure. As a not-for-profit, it is possible that the APA would be eligible to receive the suite of applications for file storage, collaboration etc at zero cost.
 - Action: RN has volunteered to work with MM to explore these options, draft a paper and present recommendations to the committee.

6. Open Forum

- Social media/Facebook presence
 - MD raised whether the APA should reconsider its position about having a Facebook presence.
 - AA advised that the APA digital policy is based on the original decision not to have an online presence due to considered risks and the ongoing management which no executive committee member had time to devote to. The committee agreed to continue with this approach.

Meeting closed

Next meeting & date	Committee meeting Wednesday, 5 May 2021
Time	7:40 PM for 7:45 PM start
Location	Artarmon Community Hall, 139 Tindale Road, Artarmon