

MINUTES OF COMMITTEE MEETING

- Date:** Wednesday, 7 October 2020.
- Venue:** Remote meeting conducted on Zoom
- Present:** Adrian Alexander, Plamen Bassarov, Michael Dawes, Kath Herrmann, Andrew King, Sue Livingston, Robert Newman, Judy Simpson, Georgina Roussac.
- Attending:** Winsome Byrne
- Apologies:** Lindsay Alexander, Peter Egan, Jordana Goodman.
- Meeting Opened:** 7:48 pm

Minutes

The minutes of the meeting 2 September 2020 were accepted.
Proposed Judy Simpson, Seconded Plamen Bassarov

Correspondence

Email correspondence is documented by the Secretary and circulated before the monthly meetings. When an item of correspondence requires follow-up, it is forwarded to the appropriate committee member and noted in the report. The return email actioning the enquiry is copied to the Secretary.

Action: *Sue Livingston will follow up with Peter Egan on an email enquiry about the restoration of a permanent pedestrian refuge at the Brand Street approach to Hampden Road.*

Adrian Alexander has contacted a resident who has volunteered to contribute to the Gazette.

Adrian Alexander will respond to the printing company who offered a quote on printing of the Gazette. As the company is not local, the committee agreed logistically it would be best to stay with the current arrangement.

Business Arising from Previous Minutes/Outstanding Action Points

Update on parking and traffic concerns raised by members – Barton Road update

The deadline for community feedback on the changes in parking restrictions in Barton Road closed on 21 August 2020. The APA corresponded with WCC on the residents' behalf but there has been no feedback to the residents from Council yet.

Response from WCC to query on community consultation for facility designs of the former Artarmon Bowling Clubhouse (Artarmon Parklands Pavilion Concept Design)

Georgie Roussac and Judy Simpson are meeting with Council staff on Thursday 15th October. The general context of the meeting is to seek clarification on Council's communication protocols with the community. Considering that Council by-passed a scheduled community consultation, part of the discussion will seek to establish whether Council will accept input from the APA in the decision-making process of the Artarmon Parklands Pavilion Concept Design. Points discussed briefly were the lack of an option to demolish and rebuild which was present early in the process, and a lack of detail on options for the lower ground floor.

Action: *Georgie Roussac called for interested committee members to forward Judy any points they wished raised before the meeting. Judy and Georgie will update the committee on the results of the meeting.*

Further to communication issues, a committee member noted that the DA notification process that Council currently follows conflicts with that published on the WCC website. DAs appear to be put out for notification prior to sufficient scrutiny for compliance by Council.

Action: *Michael Dawes will send Georgie Roussac the link from WCC website on the prescribed DA assessment process.*

Submission to our local MP, the Hon. Gladys Berejiklian, copy to WCC, re improvements to Pacific Highway/Mowbray Road Intersection

Response from our local MP as circulated. No response has been received from the Minister of Transport and Roads.

Revised Welcome Email to Members

The committee approved the revised welcome email with the addition of inclusion of the website link.

Action: *Secretary to add the website link to the welcome letter.*

Business Arising from Previous Minutes/Outstanding Action Points (cont)

FWPA action re communication of DAs

Notes circulated from Mayor/PA Presidents meeting on 29 Sep 2020. There will be a meeting between the Federation of Willoughby Progress Associations and WCC to discuss the DA notification review process and how the Federation can be engaged in the review.

Preferences for an executive committee get-together

Georgie Roussac canvassed some ideas about a celebration of the work of the committee to this point.

Action: *Georgie Roussac will circulate an email to the committee requesting preferences on several options.*

Draft letter to the local, state, and federal members stating the APA's concerns re the proposed development of the Herbert Street Precinct

Letter has been circulated to the committee and Georgie sought feedback by 8th October 2020. Other Progress Associations were invited to add their signature to the letter.

Correspondence to Property NSW noting lack of communication with the APA on the Herbert Street Precinct Proposal

No further action.

File resolution issues for the APA website and Gazette

The committee discussed options for addressing file size and inconsistencies of resolution of images embedded in the text of the Gazette and uploading to the website.

Action: *Andrew King will send details of requirements of resolution of images for the website and the Gazette to Adrian Alexander, Winsome Byrne, and Robert Newman.*

There was a brief discussion of raising the upload limit to the website, but it was established that this would require a paid subscription to WordPress. Andrew King offered to resize images that committee members wished to upload to the website.

Cross-check of email addresses: membership database, e-news recipients, and Gazette deliverers' list

Michael Dawes reported that quite a few new addresses had been picked up from the sweep. The next Mail Chimp e-News mailout will indicate obsolete email addresses. He reported there are now 360 subscribers. Lindsay Alexander sent a welcome email to a new member on Jordana Goodman's behalf (unwell). Georgie Roussac will send an e-News out after the 15th October.

President's Items

December Edition of the Gazette

Georgie Roussac welcomed the Gazette's new Editor, Winsome Byrne. The deadline for content for the December edition (4th November 2020) was noted. The committee discussed lead articles and agreed the development of the former Artarmon Bowling Clubhouse/Pavilion should be the lead article with the Herbert Street Precinct proposal following as a key article. Gazette deliveries will be completed by 6th December.

Action: *Georgie Roussac and Sue Livingston will contribute the Bowling Club article and Michael Dawes and Judy Simpson will contribute the Herbert Street Precinct article.*

Lindsay Alexander is aware of the advertising deadline and is currently following up advertisers.

Andrew King offered to assist with image re-sizing for the Gazette.

Herbert Street Precinct Development

Documents circulated prior to meeting.

Artarmon Village & APA Monthly Catch-Up

The joint AVI-APA community BBQ has been postponed due to the ongoing COVID-19 public health considerations however AVI has indicated it is keen to have a monthly presence on the Village Green combined with the APA. The AVI has been in contact with an architect who may be willing to draft a residents' vision for Artarmon.

President's Items (cont)

Inaccessible east side access to Artarmon Station – next steps

The Minister for Transport has responded to the APA indicating that the project cannot go ahead for various reasons (see circulated letter). The committee canvassed various options for next steps including meeting with Artarmon's federal member and a face to face meeting with the state member.

Action: *Michael Dawes and Georgie Roussac will explore options of a way forward.*

Annual General Meeting 4 November – Preparations

The committee has agreed on a face to face meeting at the Artarmon Community Hall. Invitations will be extended to Mayor Gail Giles-Gidney and the ward councillors. The possibility of combining this with Zoom will be investigated for those who do not attend in person. It was confirmed that nominations for the committee could be made in writing, signed by the nominee and two other members of the association, and provided to the Secretary prior to the commencement of the meeting. Georgie Roussac is preparing the Annual Report/President's Report and Adrian Alexander is preparing the Treasurers report and the minutes of the 2019 meeting.

Action: *Sue Livingston will contact the venue manager at Willoughby Leisure Centre to plan for the meeting including COVID compliance matters.*

Review of WCC meeting minutes

In Lindsay Alexander's absence, Michael Dawes scanned the WCC minutes and reported proposed closure of the morning OOSH at Kids Cottage due to falling numbers.

Action: *Georgie Roussac will contact the president of the Artarmon Public School P&C for further information.*

Action: *Michael Dawes will circulate the details from the minutes.*

The minutes also showed questions put to Council by Stuart Coppock regarding the development of the Artarmon Parklands Pavilion.

Treasurer's Report

As circulated.

The treasurer reported all debts have been paid.

It was noted that the last distribution of the Gazette had a number of copies remaining. The Distribution Co-ordinator speculated that this was a blip during the handover from the last co-ordinator.

Other Business

Scott Carver Artarmon Streetscape Masterplan referenced in Section 1

Artarmon Masterplan

WCC informed Georgie Roussac that the document was not for public release.

Action: *Georgie Roussac will make further enquiries.*

Annual General Meeting in lieu of the next executive committee meeting

– Wednesday 4 Nov 2020 at 7:40pm.

Meeting closed at 9:01 pm.