



ABN 77 319 108 019

MINUTES OF COMMITTEE MEETING

Date: Wednesday, 5th October 2016
Venue: Artarmon Community Hall
Present: Adrian Alexander, Plamen Bassarov, Sue Livingston, Peter Wilton
Attending: Kath Herrmann
Apologies: Peter Egan, Dale McKay
Meeting Opened: 7:45 pm

Minutes Confirmation of minutes of 7th September 2016; *proposed* P Wilton, *seconded* K Herrmann. Minutes taken as read and accepted.

Business Arising from Previous Minutes/Outstanding Action Points

ACTION: *P Wilton drafting a Code Of Behaviour for Executive Committee Members.*

President's Report

P Wilton reported on his vision of the APA going forward next year as a body that facilitates progress through connecting community with decision-makers and advises on the processes that might give the most positive outcomes. The APA wishes to bolster membership and engage the community to a greater extent in the coming year.

ACTION: *P Wilton will circulate some points for discussion to the Executive regarding focus and emphasis over the next year for the Artarmon Progress Association.*

There was a discussion regarding improving communication of current events and Council correspondence affecting Artarmon to members apart from the quarterly Gazette. This has become particularly important since the bi-weekly North Shore Times is no longer delivered to parts of Artarmon. It was agreed that prompt, relevant communications could enhance membership engagement with the APA. S Livingston proposed more timely use of Immediate emails. It was clarified that currently the President and Vice President have authority to send Immediates. The Executive agreed the Secretary should also be able to send Immediates after proofing by another member of the Exec.

ACTION: *S Livingston to request instructions from R Newman for sending Immediates.*

President's Report (cont)

The most likely process going forward with the Channel 9 resubmission is that the Department of Planning will review submissions received, produce a report and forward that to the developers. It is likely that the PAC will then make a decision.

Correspondence As circulated

ACTION: A Alexander will draft a submission to Council regarding the recent Development Applications that do not appear to conform to Conservation Area guidelines in terms of bulk and scale. P Bassarov or P Wilton to review.

Treasurer's Report Tabled

History Project and Heritage Report Nothing to report

Gazette Matters

The next edition is due for distribution in early December. The role of editor is yet to be filled.

A Alexander tabled a document "APA Executive Committee Structure 2016/2017" which also details the structure of the Artarmon Gazette Sub-Committee.

It was agreed that a request to regular contributors be made to build a stock of one or two articles in reserve. This might circumvent problems in the event of a lack of material for a particular issue.

ACTION: Gazette Sub-committee will meet in the week commencing 17th October to discuss roles and distribution of workload.

Federation Report Nothing to Report

Membership Report

K Herrmann reported there are approximately 200 names on the email list, and approximately 120 current members.

ACTION: K Herrmann will email new members a special invitation to the upcoming Public Information Meeting and AGM.

Website Report Nothing to Report

Traffic and Parking Report Nothing to Report



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Council Matters

P Bassarov reported a recent lack of documentation accompanying Development Applications on the Willoughby City Council website and on occasions extra documentation being added during the objection period. This makes a well-founded assessment impossible.

ACTION: P Bassarov or P Wilton to raise the issue with Peter Conroy at the upcoming Public Information Meeting.

Public Information Meetings

PIM/Annual General Meeting 12th October Peter Conroy speaking.

ACTION: S Livingston to collect posters submitted by D McKay from printers Friday and put them up around Artarmon advertising the PIM.

ACTION: P Wilton to send an Immediate to members advertising PIM.

Next Meeting Wednesday 2nd November 2016, 7.45pm

Meeting closed at 8:55 pm.