

**Artarmon Progress Association, Inc**

**Minutes of Executive Committee Meeting**

**Held on Wednesday, 4 February 2015**

Present: Dale McKay, Adrian Alexander, Peter Wilton, Barry Thompson, Plamen Bassarov, Kath Herrmann, Marion Berry, Susan McIntyre

Apologies: Christine Kelley

Minutes of Last Meeting: Minutes of meeting held on 5 November 2014 were accepted. Moved: Peter Egan Seconded: Plamen Bassarov

Matters Arising from Previous Minutes: Peter Wilton provided a report on Channel 9 Development Application outcome. Previously advised to members via an Artarmon Immediate. Floor space has been capped by the Court. Each building on the site will require a Development Approval.

Artarmon Railway Station Upgrade Adrian suggested that the Association write to Gladys Berejiklian to express our concerns regarding the Railcorp Consultation Process, particularly highlighting the poor performance of Railcorp Representatives at the APA Public Information Meeting and lack of interaction with the APA afterwards.

Station upgrade is continuing with new seating, painting, stair tread upgrade and new signage.

Artarmon Village organisation is moving slowly to incorporate and little work has been done on promoting the Village since late 2014. It is understood that Council has approved an upgrade of street furniture and proposed to undertake a pressure hose clean of footpaths.

No further news on 98-102 Hampden Road Development (except the butcher shop has closed) or 15 Elizabeth Street unauthorised works re canopy.

No feedback on Willoughby Parking Strategy other than resignations at Council has put back dealing with the matter.

Public Information Meetings for 2015:

- March – Federation of Willoughby Progress Associations to organise a joint Meet the Candidates meeting for Candidates for the State Government Election for Thursday 19 March 2015 at 7.30pm at Dougherty Centre, Victor Street, Chatswood
- June – try for Jim Thompson – new State Laws explanation with venue in West Artarmon (possibly Artarmon Public School Hall)
- September – New Council General Manager

Proposed Child Care Centre Stafford Road: A development Application has been lodged for an 85 person Child Care Centre at 66 & 66A Stafford Road and the adjoining 290 Mowbray Road.

Susan McIntyre representing residents in the immediate area are

against the development on multiple grounds, including:

- Traffic impact on Tindale Road, Stafford Road, Coree Road, Muttama Road and Cambridge Road
- Tindale Road and Stafford Road currently are one lane streets with parking allowed on both sides of the street
- School Bus Route along Tindale and Stafford Roads has not been taken into consideration
- An architect's Report (Ryan Gallagher) highlights considerable non-compliance with building codes
- Proposed private road/access for drop-off and pick-up will create local traffic problems and safety issues
- Cycleway down Tindale Road/Shepherd Road will be impacted by increased traffic through the area (safety issues)
- Car parking for staff and parents inadequate and will further impact on resident parking
- Waste Removal not provided for in application
- Fire safety and evacuation plans unsatisfactory with Stafford Road the assembly point and need to control 85 children should an event occur
- Resident Group formed and they have been door knocking the main streets impacted
- Noise levels will impact of immediate neighbours
- Proposed shade sails will be out of keeping with streetscape in Conservation Area
- APA offered to place an article in March Edition of the Gazette highlighting the resident's concerns
- APA suggested that the Residents Group arrange a meeting of residents and invite the 3 Naremburn Ward Councillors to attend to hear resident's concerns.

Treasurer's  
Report:

Financial Position at 4/2/2015 was:

Assets: \$23,432.14

Liabilities: \$1,959.61 Artarmon Village Trust Account

Surplus: \$21,472.53

Net Income for 2014/2015 year to date \$1,804.95

Debtors of \$1,096.00 are considered collectible except for Artarmon Flower Shop which has outstanding payments due of \$396.00. Follow up is continuing.

Heritage and  
Artarmon History  
Project Report:

Adrian Alexander circulated a report on the activities of the Artarmon History Project since 2011 and plans for the next twelve months.

The Annual Heritage Festival will be held again at the Artarmon Library with the theme Artarmon's Contribution to World War 1.

So far 180 people have been identified and having enlisted from Artarmon or had Next of Kin in Artarmon. By the end of 1913 there were about 1,000 houses in the Artarmon/Gore Hill area.

Council Local Studies Library Team to be approached to work out how best to transfer information on Artarmon and its people into the Local

Studies records. The Council is the natural custodian for this type of information.

Correspondence: As circulated.

DA for 1 Frederick Street, Artarmon, bulky goods centre received and an email from a tenant was also received by the APA (but not listed in the Summary).

It was agreed that provided that the Council approved the application the APA had no objections to the proposal.

Robert Street Park Improvement Plan and Proposed naming of Park after Dr Elsie Wearn (Mrs Okey), Dentist in Artarmon from 1945 to 1975 and Honorary Dentist to Rachel Forster Hospital for Women and Children in Redfern for 22 years and the Burnside Homes for Children for 14 years. She also ran the Royal North Shore Hospital Dental Clinic during World War 2. The APA proposed Elsie Wearn's name to the Council. The Okey Family consented to our nomination.

The Executive Committee did not have any objections to the Park Improvement Plan which is out for Public Consultation. Draft letter of response to the Council was tabled by Adrian Alexander and approved by the Executive Committee.

Gazette March Edition:

Barry Thompson reported:

- Changeover of Editor from Hanna Schenkel to Helena Ho has been completed
- A meeting with Robin Phelan, our Production person, has been arranged
- Deadline for copy for March Edition is 24 February
- Barry likely to be away for June Edition but hopefully alternative arrangements will be in place before too long for Advertising Placements and Overview of the Editor's work.

Federation of Willoughby Progress Assns:

Barry Thompson reported on matters arising out of the Federation Meeting held on 31 January 2015 minutes of which have been circulated.

- Council Amalgamation – Fit for the Future
  - Incentives for Councils with population bases of less than 250,000 residents
  - Mayor and Liberal Party are pro amalgamation
  - No real opposition
  - Lane Cove Council rejected
  - WCC now have to justify that they are Fit for the Future.
  - Paper on the subject has since been circulated by email.
- St Leonard Central Development
  - Public Meeting Monday 9 February at Naremburn Community Centre
  - Scale large- 3 buildings of 38, 48 and 55 storeys, almost twice as high as the adjoining Forum Buildings
  - 1,300 units but only 400 car spaces but loss of 66 public

- car spaces.
- Height of building may interfere with helicopter operations from RNSH
- Wide spread overshadowing of adjacent properties
- Naremburn Action Group being formed to negotiate with parties.

Membership:	<p>General discussion on how we can promote membership and engagement with members.</p> <p>Kath Herrmann and Peter Wilton to work together to devise a plan of action.</p> <p>Kath Herrmann to follow up with Robert Newman to see where the membership email address is on-forwarded to (later confirmed at President, Treasurer and Membership)</p>
Traffic Report:	<p>Feedback from Council on Willoughby Draft Parking Strategy suggests that staff resignations has delayed the process but should shortly be addressed again by new people.</p>
APA Website:	<p>A small sub-committee consisting of Dale McKay, Peter Wilton, Adrian Alexander and Kath Herrmann to review content.</p> <p>Kath Herrmann offered to act as coordinator for culling and loading information.</p>
Outstanding Matters:	<p>Adrian Alexander tabled a list of outstanding matters (see attached)</p>
APA Static Records:	<p>Adrian Alexander stated that the APA's Static Records are not up to date and no current centralised records are held covering:</p> <ul style="list-style-type: none"> <li>• Statutory Information (company information)</li> <li>• Executive Committee and Officer Bearer Contact List</li> <li>• Key holders (PO Box, Storage, Library)</li> <li>• Bank authorities (held by Treasurer)</li> <li>• Storage Bin authorities (held by Treasurer)</li> <li>• PO Box authorities (held by Treasurer)</li> <li>• Public Liability Insurance (Through Federation of PA's)</li> <li>• Artarmon Gazette Roles and Responsibilities and contact details and delegated authority</li> <li>• Membership Records</li> <li>• Website Management and Contracts</li> <li>• Secretary (Centralised Minute Records other than on Website)</li> <li>• Council Liaison (contacts and role) <ul style="list-style-type: none"> <li>○ Development Applications</li> <li>○ Traffic and Parking monitoring</li> <li>○ Heritage Advisory Committee representation (Adrian)</li> </ul> </li> <li>• Federation of Willoughby Progress Association, Inc (Representatives and Contacts)</li> <li>• APA Privacy Policies</li> <li>• Local Contacts – Local Organisations</li> <li>• Council Contacts (Council Officers and Councillors)</li> </ul>

- Social Media Policy
- Artarmon Village engagement (representation)
- Heritage Conservation Area Monitoring
- Artarmon History Project
- Office Bearer Roles and Responsibilities
- Community Activities and Events
- Public Information Meetings
- Local State and Federal member contacts

Adrian Alexander to draw up template (first pass) to give a guide to office bearers on the type of information we are looking for.

A manual to be prepared and distributed annually to Executive Committee members and reviewed annually.

Meeting closed 10.30pm