

Artarmon Progress Association

Minutes of Meeting 2nd July, 2014

Present: Peter Egan, Margaret Heppell, Barry Thompson, Christine Kelley, Plamen Bassarov, Peter Wilton, Dale McKay, Adrian Alexander

In attendance: Karl Riseborough, Karen Pearson, Ross Dickson, Kath Hermann, Michelle Sloane

Discussion about Artarmon Village Night Markets	<p>Karl Riseborough, Karen Pearson and Ross Dickson addressed the meeting regarding temporary Liquor Licence required for Night Markets for a short time then left the meeting.</p> <p>KR to apply for one off licence. Bar Staff to have appropriate RSA Certificates</p>
Further discussion about Artarmon Village Night Markets	<p>Markets to be held 12th September, 2014</p> <p>General discussion on the Artarmon Village and the relationship with APA</p> <p>Key business people in Artarmon Village should be members of APA</p> <p>Should AV be a sub-committee of APA</p> <p>Sponsorship of an event (as in this case) is different to AV being a sub-committee. Controls can be put around night markets to mitigate risk (i.e. stallholders to hold Public Liability insurance)</p> <p>Agreed that relationship with AV for the night markets is as a partnership not a sub-committee</p> <p>AV has the option of incorporating, becoming a member of Chatswood Chamber of Commerce or even a sub-committee of Chatswood Chamber of Commerce. APA could partner with the AV for special events but on an on-going basis the two groups have differing goals and aims.</p> <p>We will be sharing an administrative resource in Kath Hermann but organisational and legal structures are not shared.</p> <p>Should we put a time limit on support?</p> <p>Net proceeds of night markets to go to AV. APA happy to support initiatives etc on a case by case basis.</p> <p>The cost of incorporation and set up can't be avoided by AV,</p> <p>We await AV's detailed plan before committing resources. APA needs to sign off on management of night markets.</p> <p>CK to sit on Night Market committee.</p>
Insurance	<p>Discussion on Public Liability Insurance as it applies to APA and the AV Night markets.</p> <p>APA insurance is on the Federation Policy – contact is Di Jones of East Willoughby</p>
Treasurer's Report	<p>2014 Financial Report tabled; PW to review accounts</p>
Public Information Meeting	<p>Local Member, Gladys Berejiklian, Mayor Gail Giles-Gidney, Council General Manager, Nick Tobin and Geoff Ems – Director of Development will be in attendance</p> <p>Topic – Discussion of plan for refurbishment of Artarmon Station</p> <p>Key issues: * Impacts on Station – potential line duplication, North West Rail Link, Bus interchange</p>

	<ul style="list-style-type: none"> Lift access to Artarmon station – lift access from both Hampden Road and Wilkes Avenue (how will this fit in with Council's plans or redevelopment of old library site?)
Membership Action & Systems	<p>Reconciliation of membership list for last 12 months needed PW to convene membership sub-committee meeting, Kath Hermann to be involved. Joining letter, robust process for checking details and maintenance of lists, Sending out timely accounts for renewals etc Three year membership fees – revenue to be taken to income as it comes in</p>
Federation	<p>No report Voluntary Workers insurance deferred (again) at last meeting</p>
Gazette	<p>Fabulous last issue Next issue – Health and Wellbeing theme</p>
History Report	<p>Positive feedback on Heritage Festival display AA visited Artarmon House – home of William Gore's family on his recent overseas trip. AA reluctant to add items to the website due to copyright issues. We need to organise the appropriate authorities/forms/releases/procedures and work out how we will publish and make the information that has been collected available on our website– this is more important than collecting new information. Sub-committee to be formed – Robert Newman, Dale McKay and Adrian Alexander to examine these issues. Michelle Sloane to provide some information on the procedures</p>
General Business	<ul style="list-style-type: none"> Review of APA's Privacy Policy required It was noted that property at 12 Harden Road has been listed for sale suggesting that the large block could be sub-divided. Vigilance will be required to ensure the heritage features of the property are maintained. Now new DA has been received for Councillor Mustaca's Hampden Road property

Action List

Peter Wilton	<p>Convene meeting of Membership Sub-Committee. Kath Hermann to be involved. Compliance Review of 2014 Accounts</p>
Christine Kelley	<p>Send terms and conditions of WCC grant to AA Liaison between AV & APA Committee</p>
Robert Newman	Privacy Policy Committee
Dale McKay	Privacy Policy Committee
Adrian Alexander	Privacy Policy Committee

Next meeting: 7:40pm Wednesday 6th August