

Artarmon Progress Association

Minutes of Meeting 7th May, 2014 7:45pm

Present: Dale McKay, Peter Egan, Margaret Heppell, Peter Wilton, Barry Thompson, Christine Kelley, Michelle Sloane

Apologies: Plamen Bassarov, Adrian Alexander

Due to family commitments, minute taker was late and missed the first few minutes of discussion.

President's Report

As a committee, it is felt that we should be focussing on strategic planning for the association and where we can see the APA adding value to the Artarmon community and increasing engagement.

There are many administrative tasks that are slipping through the cracks

- Agendas
- Broadening scope of meetings to include open forum at the beginning
- Updating Membership Lists
- Designing and distributing flyers
- Updating social media pages etc

Committee was in agreement that employing someone for approximately 10 hours per month to deal with some of these tasks would free up committee members to use their time on activities for the APA rather than administrative tasks.

BT suggested that the Artarmon Village may also be looking for someone of the same calibre and there may be a possibility of a position working for the two organisations. (AV membership fee > APA membership fee so funds would be available for a 3 month trial)

Details of required position and Job Description to be a starting point.

Artarmon Village

CK & MS updated the committee on progress.

First event held in April – members have a desire to reactivate the event program in Artarmon and are in the process of applying for a community grant from Council to assist with the reestablishment of a night market in Artarmon. Joint project between APA and Artarmon Village.

It was agreed that Artarmon Village could apply for grant under the auspices of APA.

An endorsement to the Public Liability Insurance policy will be required to cover the event. MH to obtain Certificate of Currency for CK who is completing the grant application.

PIM

Discussion on next Public Information Meeting. Local Member, Gladys Berejiklian to be invited to speak. Date to be provided by Ms Berejiklian although Committee has a preference for June 26th. Venue to be Artarmon Bowling Club or Hall depending upon availability.

Minutes	From February and March meeting accepted
Treasurer's Report	It was unanimously agreed to write off \$795 in longstanding debtors Gazette P&L shows profit of \$600 from last issue Discussion on cost of History Project – agreed to make progress payment of \$1600 for 2014 and seek some deliverables
History Project	In absence of AA, Committee discussed desirability of having the information from recent exhibition uploaded to the APA website for the community to enjoy and as a record of the exhibition. Robert Newman's input may be required as to how to make this happen
Gazette	BT reported on progress. He has been successful in attracting a student as editor of next issue. It is envisaged that May issue will be joint effort with BT and student. Theme to be Artarmon Village.
Federation	No Meeting held.
Traffic & Parking	No changes. Many options available to alleviate parking issues, Council is focusing on this area so watch this space. Recent community consultation regarding Northbridge Shops car park was discussed.

Other Business:	<u>15 Elizabeth Street</u>	MS will follow up with Greg Woodams from Council.
	<u>Tattoo Studio</u>	Has been approved with substantial conditions upon the consent. It may be a long time before business is up and running. If business is on-sold, a new application would be required to re-commence operation.

Action List

Margaret Heppell	Contact Insurance Broker for Certificate of Currency for Public Liability Policy and send to CK Meet with Membership Sub-Committee
Peter Wilton	Meet with Membership Sub-Committee
Barry Thompson	Meet with Membership Sub-Committee

Next meeting: 7:40pm Wednesday 4th June